# http://www.ric.edu/webcommunications/images/SealWithText_Small_Black.pngUNDERGRADUATE CURRICULUM COMMITTEE (UCC) PROPOSAL FORM

## **Cover page** scroll over blue text to see further important [instructions](#instructions): [if not working select “COMMents on rollover” in your Word preferences under view] **please read these.**

**N.B. ALL numbered categories in section (A) must be completed. Please do not use highlight to select choices within a category but simply delete the options that do not apply to your proposal (e.g. in A.2 if this is a course revision proposal, just delete the creation and deletion options and the various program ones, so it reads “course revision”) Do not delete any of the numbered categories—if they do not apply leave them blank. If there are no resources impacted, please put “none” in each A. 7 category.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| A.1. [Course or program](#Proposal) | **Bm Music Education** | | | |  |
| [Replacing](#Ifapplicable) |  | | | |
| A. 1b. Academic unit | **Faculty of Arts and Sciences** | | | |  |
| A.2. [Proposal type](#type) | **Program:** [**revision**](#revision) | | | |  |
| A.3. [Originator](#Originator) | **Todd Borgerding** | Music, Theatre and Dance |  | | |
| A.4. [Context and Rationale](#Rationale) Must include additional information listed in smart tip for all [new programs](#type). If **online** course or program, you need to explain what mode(s) you plan to use and why you need that specific delivery. | **Context:**  Music Ed students currently take SPED 333 Introduction to Special Education: Policies/Practices and TESL 401 Introduction to Teaching Bilinguals in their program and are also currently required to take an additional course in these areas (either SPED 433 Special Education: Best Practices and Applications or TESL 402 Applications of Second Language Application.) This proposal removes the additional elective from the BM Music Education degree. However, some students might still want to complete TESL 402 to earn a TESL endorsement and/or SPED 433 to earn a SPED endorsement, but now this will be optional.  **Rationale:**  Rhode Island Department of Education does not require a second special education or teaching English as a second language course, and the degree will still include one course in each area. Removing this requirement brings the number of credits from 98 to 95 and is part of an ongoing process to streamline degree progress for all students, and especially Hope-eligible students. Students may still choose to take a second course as an elective. | | | | |
| A.5. [Student impact](#student_impact)  Must include to explain why this change is being made? | Removes 3 credit hours from the program. | | | | |
| A.6. [Impact on other programs](#impact) | May reduce enrollments in the affected courses. | | | | |
| A.7. [Resource impact](#Resource) | [*Faculty PT & FT*](#faculty): | **none** | | | |
| [*Library*:](#library) | **none** | | | |
| *Technology (for in person delivery)*  The VP of Information Services should be consulted prior to submission and their acknowledgement signature included. | **\_\_\_RIC Campus \_\_\_NEC \_\_\_Other \_\_X\_\_ None** | | | |
| *Technology: (for online delivery. Must be RIC supported)*  The VP of Information Services should be consulted prior to submission and their approval signature included. | **None** | | | |
| [*Facilities*](#facilities): |  | | | |
| A.8. [Semester effective](#Semester_effective) | **Fall 24** | A.9. [Rationale if sooner than next Fall](#Semester_effective) | | **NA** | |
| A.10. INSTRUCTIONS FOR CATALOG COPY:  See attachment: p. 135 of current catalog | | | | | |
| A.11. List here (with the relevant urls), any RIC website pages that will need to be updated (to which your department does not have access) if this proposal is approved, with an explanation as to what needs to be revised:  **https://www.ric.edu/documents/rhode-map-music-education-bm** | | | | | |
| A. 12 **Check to see if your proposal will impact any of our** [**transfer** **agreements,**](file:///Users/SAbbotson/Documents/Curriculum/ManualandWebsite/transfer%20agreements) **and if it does explain in what way. Please indicate clearly what will need to be updated, including any changes in prefix numbers/titles for TES.** | | | | | |
| A. 13 Check the section that lists “Possible NECHE considerations” on the UCC Forms and Information page and if any apply, indicate what that might be here and contact Institutional Research for further guidance. **NA** | | | | | |

**E.** [**Program Proposals**](#program_proposals) **For IN-Person or mixed modalities (for fully online programs: see section F):**

### **Complete only what is relevant to your proposal. Delete section E. if not needed. PLease add in the 2020 CIP number for MAJOR revisions or new programs in E 2; these can be found at** [**https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=56**](https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=56) **consult with Institutional research to be sure you select the correct one.**

|  | [Old (for revisions only)](#old_program) | New/revised | 55 |
| --- | --- | --- | --- |
| E.1. [Enrollments](#enrollments)  Must be completed. | **40** | **40** |  |
| E. 2. [2020 CIP number](#CIPnumber" \o "THESE CAN BE FOUND AT HTTPS://NCES.ED.GOV/IPEDS/CIPCODE/BROWSE.ASPX?Y=56 CONSULT WITH INSTITUTIONAL RESEARCH TO BE SURE YOU SELECT THE CORRECT ONE.) |  |  |  |
| E.3. [Admission requirements](#admissions) |  |  |  |
| E.4. [Retention requirements](#retention) |  |  |  |
| E.5. [Course requirements](#course_reqs) for each program option. Show the course requirements for the whole program here. | **BM MusEd Professional Courses**  CEP 215 (4) FNED 101 (2) FNED 246 (4) MUSE 212 (2) MUSE 412 (3) MUSE 413 (3) MUSE 424 (10) MUSE 460 (2) SPED 333 (3) TESL 401 (4); CHOOSE ONE FROM SPED 433 (3) OR TESL 402 (3) | **BM MusEd Professional Courses**  CEP 215 (4) FNED 101 (2) FNED 246 (4) MUSE 212 (2) MUSE 412 (3) MUSE 413 (3) MUSE 424 (10) MUSE 460 (2) SPED 333 (3) TESL 401 (4). |  |
| E.6. [Credit count](#credit_count) for each program option | **98 total in degree**  **(40 in Professional Courses)** | **95 total in degree**  **(37 in Professional Courses)** |  |
| E.7. Note any needs for program accreditation (if relevant). |  |  |  |
| E.8 Program modality. Online percentage of delivery; calculate % within required hybrids and the total for the program cannot go over 49% | **Fully in-person**  **Mixed course types** | **Unchanged** |  |
| E.9 Will any classes be offered at sites other than RIC campus or the RI Nursing Ed. Center?\* | **NO** | **NO** |  |
| E. 10. Do these revisions reflect more than 25% change to the [program?\*](file:///Users/sabbotson/Documents/Curriculum/Program%20goals) | **NO** | **NO** |  |
| E.11. [Program goals](file:///Users/sabbotson/Documents/Curriculum/Program%20goals)  Needed for all new programs |  |  |  |
| E.12. Other changes if any | **NA** | **A note will be added to the bottom to let students know:** Students can complete TESL 402, Applications of Second Language Acquisition to earn a TESL endorsement and/or SPED 433 (Special Education: Best Practices and Applications) to earn a SPED endorsement. This is optional. |  |

\* If answered YES to either of these questions will need to inform Institutional Research and get their acknowledgement on the signature page.

**G. Signatures**

* **Changes that affect General Education in any way MUST be approved by ALL Deans and COGE Chair**.
* Changes that directly impact more than one department/program MUST have the signatures of all relevant department chairs, program directors, and their relevant dean (e.g. when creating/revising a program using courses from other departments/programs). Check UCC manual 4.2 for further guidelines on whether the signatures need to be approval or acknowledgement.
* Proposals that do not have appropriate approval signatures will not be considered.
* Type in name of person signing and their position/affiliation.
* Send electronic files of this proposal and accompanying catalog copy to [curriculum@ric.edu](mailto:curriculum@ric.edu) to the current Chair of UCC. Check UCC website for due dates. **Do NOT convert to a .pdf.**

##### G.1. Approvals: required from programs/departments/deans who originate the proposal. THESE may include multiple departments, e.g., for joint/interdisciplinary proposals.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Todd Borgerding | Chair/Music, Theatre and Dance | *Todd Borgerding* | 3/27/24 |
| Quenby Hughes | Dean/FAS | *\**approved by email | 3/29/24 |

##### G.2. [Acknowledgements](#acknowledge): REQUIRED from OTHER PROGRAMS/DEPARTMENTS (and their relevant deans if not already included above) that are IMPACTED BY THE PROPOSAL. SIGNATURE DOES NOT INDICATE APPROVAL, ONLY AWARENESS THAT THE PROPOSAL IS BEING SUBMITTED. CONCERNS SHOULD BE BROUGHT TO THE UCC COMMITTEE MEETING FOR DISCUSSION; all faculty are welcome to attend.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
| --- | --- | --- | --- |
| Carol Cummings | Int. Dean FSEHD | Carol Cummings | 4/8/24 |
| Paul LaCava | Chair/SPED | Paul LaCava | 4/3/2024 |
| Sarah Hesson | Director/TESOL | Sarah Hesson | 4/5/24 |
| Charles McLaughlin | Chair/EdStudies | *\**approved by email | 4/3/24 |