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# graduate COMMITTEE curriculum PROPOSAL FORM

## A. Cover page (rover over text for more instructions- please delete red instructions)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| A.1[. Course or program](#_acknowledge) | Healthcare Administration M.S. | | | | |  |
| Academic Unit | School of Business | | | | |  |
| A.2. [Proposal type](#type) | Program: [revision](#revision) | | | | | |  |
| A.3. [Originator](#Originator) | Connolly, C | | [Home department](#home_dept) | | Management and Marketing | |
| A.4. [Rationale](#Rationale)  Additional Information for [new programs](#type) | We began the Master’s HCA program in Fall 2016. Presently this program is completed upon completion of a thesis. For those seeking a non- thesis option and in order to assure compliance with graduate studies policy, we are seeking to add a capstone project in lieu of a thesis. This option would enable students to connect their internship experience with a formal written capstone project. So, students can now choose between a written thesis or completion of a capstone project, to demonstrate their synthesis of coursework material and show application of real-world solutions in the health care industry. | | | | | |
| A.5. [Student impact](#student_impact) | We believe that this will increase student interest in our Master’s. Students not seeking to complete a thesis presently choose other schools for their HCA Master’s Degree. It may also appeal to students who learn by “doing” and/or may be interested in furthering work/projects begun during their internship. A capstone project connected to a healthcare employer may lead to employment upon completion of the Master’s Degree. | | | | | |
| A.6. [Impact on other programs](#impact) | None - those seeking a thesis are presently in the thesis program. This should allow for program growth for those who want a Master’s with a Capstone type project. | | | | | |
| A.7. [Resource impact](#Resource) | [Faculty PT & FT](#faculty" \o "Need to hire new full-time or part-time faculty? This is where you indicate if this proposal will be affecting FLH in your department/program.): | None | | | | |
|  | [Library:](#library) | None | | | | |
|  | [Technology](#technology) | None | | | | |
|  | [Facilities](#facilities): | None | | | | |
| A.8. [Semester effective](#Semester_effective) | Spring 2023 | A.9. [Rationale if sooner than next Fall](#Semester_effective) | | For RIC graduates the Maste’s is 1.5 years and we would like those who are interested to be able to enroll in Spring 2023 so they can complete in the Spring of 2024. | | |
| A.10 [Changes to the website](#Signature_2) | The only change is to inform students of this option. All courses are the same (except the thesis will be replaced with a capstone project). The capstone course will replace the thesis option for students not seeking a thesis. | | | | | |

## C. [Program Proposals](#program_proposals)

|  | [Old (for revisions only)](#old_program) | New/revised |
| --- | --- | --- |
| C.1. [Enrollments](#enrollments) |  | 10 additional/year |
| C.2. [Admission requirements](#admissions) |  | No change form MS HCA |
| C.3. [Retention requirements](#retention) |  | No Change for MS HCA |
| C.4. [Course requirements](#course_reqs) for each program option |  | Thesis for students choosing thesis and capstone project for those choosing the capstone project |
| C.5. [Credit count](#credit_count) for each program option |  | No Change |
| C.6. Requirement for thesis, project, or comprehensive exam |  | N/A  Capstone project and research paper required |
| C.7. Program Accreditation |  | SOB is presently accredited by IACBE |
| C.8 [Program goals](file:///C:\Users\sabbotson\Documents\Curriculum\Program%20goals)  Needed for all new programs |  | To enhance growth of graduate program in HCA  To provide a non-thesis option for those seeking a graduate degree in HCA |
| C.9. Other changes if any |  | NA |
| C.10 [CIP number](https://nces.ed.gov/ipeds/cipcode/browse.aspx?y=56) |  |  |

## D. Signatures

##### D.1. Approvals:

##### Required from department chairs, program directors, and deans from the academic unit originating the proposal.

| Name | Position/affiliation | [Signature](#_Signature" \o "Insert electronic signature, if available, in this column) | Date |
| --- | --- | --- | --- |
| Marianne Raimondo | Program Director of HCA | On-File |  |
| Constance Milbourne | Chair of Management and Marketing | On-File |  |
| Marianne Raimondo | Dean of Business | On-File |  |

##### D.2. [Acknowledgements](#acknowledge):

##### Required from all departments (and corresponding dean) impacted by the proposal. Signature does not indicate approval. Concerns should be brought to the attention of the graduate committee chair for discussion.

| Name | Position/affiliation | [Signature](#Signature_2) | Date |
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