

RHODE ISLAND COLLEGE  
DEPARTMENT OF MUSIC, THEATRE, AND DANCE  
**JUNIOR/SENIOR/GRADUATE COURSE SYLLABUS**

Course #:	MUS 391, 492, 493, 591	Credit Hours:	0
Instructor:	Dr. Robert Franzblau	Office:	NCPA 255
Phone:	456-9514 (w); 647-4417 (h)	Hours:	MWF, 11am-Noon
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### **PREREQUISITES**

**You must be enrolled in the appropriate applied music course during the semester of your recital.**

#### **MUS 391 Junior Recital (Performance majors)**

Prerequisite: 5 semesters of appropriate Applied Music and permission of applied instructor

#### **MUS 492 Senior Recital (Music Education majors)**

Prerequisite: 6 semesters of appropriate Applied Music and permission of applied instructor

#### **MUS 493 Senior Recital (Performance majors)**

Prerequisite: MUS 391; 7 semesters of appropriate Applied Music and permission of applied instructor

#### **MUS 591 Graduate Recital**

Prerequisite: Consent of Department Graduate Committee and applied instructor

### **SCHEDULING PROCEDURES**

#### On-Campus

Recitals are usually performed in Sapinsley Hall, although Roberts Auditorium, Forman Theatre, or room 198 may also be used. Space must be reserved well in advance of the event.

1. A list of available dates and times must be obtained by meeting with the instructor. Schedule this meeting by emailing the instructor during the first week of classes.
2. In consultation with your teacher, accompanist, committee members, and the instructor, select a date and time from among the available choices.
3. Request the date and time by completing the [Recital Reservation Request Form](#), obtaining the necessary signatures (committee members and accompanist), and returning it to the instructor. Be advised that, once selected and reserved, the date and time cannot be changed without a great deal of difficulty.
4. The instructor will submit an online request for the recital reservation, and you and your applied instructor will receive confirmation of the request by email. PLEASE NOTE: This is only a request at this point, not a confirmed reservation. Do not publicize the recital yet or invite friends and family. Once approved, you and your applied instructor will receive a second email confirming the request. It is only at this point that your recital date/time is official.

#### Off-Campus

Students may also choose to perform their recital off-campus, though any associated rental/custodial costs are the student's responsibility. Churches and schools are common off-campus venues.

1. In consultation with your teacher, accompanist, committee members, and the instructor, select a date and time from among the available choices.
2. Complete the [Recital Reservation Request Form](#), obtaining the necessary signatures (committee members and accompanist), and return it to the instructor.
3. As long as YOU have confirmation of the off-campus venue from the appropriate person, at this point your recital date/time is official.

### **REQUIRED WRITTEN ITEMS**

**Press Release** A press release of professional quality must be submitted electronically to the instructor eight weeks before the recital date. Length should be 200-300 words and ONE PAGE MAXIMUM. Use online sources of help such as [http://necmusic.edu/pdf/careerservices/Career\\_Services\\_Spreading\\_the\\_News.pdf](http://necmusic.edu/pdf/careerservices/Career_Services_Spreading_the_News.pdf). Accuracy of content, spelling, grammar, sentence structure, and appealing format are all important. Once approved, the press

release must be submitted to at least three local news outlets (including the RIC Office of College Communications and Marketing) by the student.

**Recital Program** Using the template available on the “Student Recitals” link from <http://www.ric.edu/mtd>, the student must prepare the recital program, including composer and composition dates. Formatting of the template must be followed. After the applied instructor has checked the program for accuracy, the student must submit it to the recital instructor at least two weeks before the recital. The instructor will make a final proofreading and forward it to the department secretary for printing and copying. Students must get the printed programs from the department secretary the day before the recital.

**Program Notes and Translations** Using guidelines such as those available at <http://facstaff.uww.edu/allsenj/MSO/NOTES/WritingNotes.htm> and <http://www.gettysburg.edu/library/resources/db/guides/music/prognotesguide.dot>, the student must prepare program notes for his/her recital repertoire and submit them electronically to the instructor two weeks before the recital. Students must use the template available on the “Student Recitals” link from <http://www.ric.edu/mtd>. Notes should be limited to approximately 150-200 words per selection and will be assessed on accuracy of content, spelling, grammar, sentence structure, and style. In addition, vocal performers must prepare and submit English translations for all songs performed. The instructor may require revisions, and the final version must be printed, copied, and stapled by the student.

### **RECITAL COMMITTEE**

Your recital committee must consist of three faculty members, one of whom will of course be your applied instructor. The others may be any combination of full-time or part-time faculty. Get a commitment from each committee member by obtaining his/her signature on the Recital Reservation Request Form.

### **GRADING**

The recital acts as three events: 1) the recital performance itself, for which a grade of S or U is given; 2) your required Music 091 performance; and 3) your end-of-semester jury. The recital committee will give you a letter grade, which is your jury grade. Your applied teacher is responsible for executing the proper form for recording your recital grade (available on the “Student Recitals” link from <http://www.ric.edu/mtd>) and then submitting it to the recital instructor.

### **RECORDING**

If you want an audio or video recording of the recital, you must make the arrangements. In some cases the Nazarian Center technical staff can help with audio recording. Please contact Brian White at [bwhite@ric.edu](mailto:bwhite@ric.edu) for details.

### **REHEARSAL**

Rehearsal time in Sapinsley Hall is limited and available only at the discretion of Nazarian Center staff. In most cases, however, rehearsal time can be arranged. You must arrange any rehearsal time in the performance hall with the Director of Operations well in advance. Please contact Brian White at [bwhite@ric.edu](mailto:bwhite@ric.edu) for details.

### **USHERS**

Ushers, if needed, are the responsibility of the recitalist.

### **RECEPTION**

If you want to host a post-recital reception, you must see the instructor for details two weeks before your recital.

### **PHYSICAL ARRANGEMENTS**

If your recital will be in Sapinsley Hall, the technical staff will set up the acoustic shell, bring the appropriate piano on stage, and arrange the side curtains. Any other stage equipment, instruments, or furniture is the responsibility of the recitalist.

### **RECITALS IN ROOM 198**

All recitals held in room 198 will follow the same procedures, with the following exception: Nazarian Center staff will not be available to assist with recording or physical arrangements of the room. These are the responsibility of the recitalist, including returning the room to its original setup.