



Special Circumstance Request Form for 2025-2026

Student Name _____ RIC ID Number _____

At Rhode Island College, we understand that the FAFSA (Free Application for Federal Student Aid) may not always reflect the most accurate information of your family's current financials. This Special Circumstance Request Form is available for you to let the Office of Financial Aid know your particular situation

Instructions

The information that is placed on the FAFSA is used to calculate your financial needs for the 2025-2026 school year, in accordance with federal and state regulations. You may complete this form if you are a student whose family's current financial situation is not accurately reflected by the 2023 tax information

If you have not done so, you must first complete the 2025-2026 Free Application for Federal Student Aid (FAFSA) with 2023 tax information. After submitting the FAFSA please provide the following information regarding your financial situation:

- 2023 1040 tax forms, schedules, and W2s for the student and parents
- Detailed letter of explanation describing your circumstances
- Other supporting documents that may strengthen your appeal

Please note that omitting any of the above items will delay the appeals process. You may be required to submit additional documentation if selected for verification by the US Department of Education.

Information to Remember

Please note that filling out this form does **not** guarantee additional funding. In addition, the student must comply with all deadlines in regards to the bill while the appeal is being reviewed. Once all of the documents are received, the office will make a decision. Decisions of the Appeal are final.

Signed State of Certification

I certify that all of the information provided here is correct to the best of my knowledge and I have attached all appropriate documentation. I understand that all factors in determining a family's contribution are based on Federal and State regulations. I understand that providing false information may be sufficient cause for cancellation of financial aid. I also understand that submitting this appeal does not automatically qualify me for an increase in funds.

Student Signature

Date

Parent Signature (for dependent students only)

Date